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ROUTING AND RECORD SHEET				
SUBJECT: (Optional)				
FROM: [Redacted] EXA/DDA 7D24 HQS		EXTENSION	NO DDA 87-0235	STAT
			DATE 10 February 1987	STAT
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. D/CC [Redacted]				The current information request from the Office of Independent Counsel is attached. As you collect the relevant information, please coordinate with DO, DI and DS&T in advance if you plan to release any of their documents. [Redacted] Attachment AMES ISC IMMEDIATE Form 3-65 160c (13)
2. D/OF 1212 Key Bldg.				
3. D/OIS 1205 Ames Bldg.				
4. D/OIT 2D00 Hqs				
5. D/OL [Redacted]				
6. D/OMS 1D4061 Hqs				
7. D/OP [Redacted]				
8. D/OS [Redacted]				
9. D/OTE 1026 CofC				
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11.				
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FORM 1-79 **610** USE PREVIOUS EDITIONS**ADMINISTRATIVE = INTERNAL USE ONLY**

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10 February 1987

Memorandum For: Directorate of Administration Office Directors

From:

Executive Assistant to the DDA

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Subject: The Next Phase of the Iran Investigation

1. I know that by now you and your staffs are a little tired of searching the records for information related to arms sales to Iran and aid to the Contras. The good news is that we are about finished with support to the House, Senate, and Tower Commission investigations. The bad news is that the hardest is yet to come -- the Special Prosecutor and Independent Counsel.

2. The Special Prosecutor has extraordinary powers to review our information. We will be complying fully with Office of Independent Counsel (OIC) requests for detailed information to be provided in clear text (without redactions). In dealing with OIC and the Special Prosecutor we will be observing the following guidelines:

- a. The OIC will submit written requests for information to the Agency Office of General Counsel (OGC). These requests will be reviewed by the Agency Senior Review Group, and forwarded to each of the appropriate Directorate representatives for handling.
- b. I will forward copies of OIC requests for DA information to each of you for records searches. Any information which you have that matches the request should be forwarded to me. Please note that you must send the original copy of each document if you have it. That may require you to make working copies for your files. (The Special Prosecutor requires original documents in the event that any of them will be used in court.) When you forward the documents, please include an itemized listing of the contents of your package. We will require the OIC representatives to sign for their receipt of these documents.
- c. In some instances, the volume of records may be so large that it is infeasible to mail it. (An example is the Air America records which currently fill a small warehouse.) In these cases, we may elect to merely identify the location of the information to the OIC, and enable them to access the records on-site if they wish.

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- d. The OIC will review the documents we provide. Those items deemed to be of no relevance to the investigation will be returned. Other documents which may be used in possible court proceedings will be identified by OIC. If the OIC determines that the document should be transferred to the FBI building for further analysis, then the Agency will have an opportunity to redact it (to remove sensitive sources and methods). The OIC will retain the original, unredacted copy at CIA Headquarters, and will keep only the redacted copy at the FBI building. Components will have only 48 hours (two working days) after an OIC request in which to review the original documents and redact them.
- e. We can expect this process to last up to a year, with the requests for information being extremely broad at first, and gradually narrowing to specific areas of OIC interest. The Senior Review Group, assisted by OGC, has the primary responsibility for coordination with the OIC and Special Prosecutor. Our role is to support the Senior Review Group.

3. There are several aspects of this phase of the investigation which are unique. First, we will be showing OIC virtually everything in clear text. Second, the OIC will be working primarily from CIA Headquarters space, and will be keeping the original copies of our documents in that space. Only redacted copies will be removed from our building. Third, we have little or no protection from full compliance with OIC requests, regardless of the sensitivity of the information or our perceived reasonableness of the request. Fourth, the primary objective of the OIC investigation is to determine if laws were broken. Their mission is deadly serious.

4. As we start this next round of investigations, I want to thank each of you for the hard work of your staffs in meeting earlier investigation requirements. As I said before, this phase will be the most demanding. The current request from OIC is attached to this memorandum. Please review the OIC request carefully, and comply fully. The OIC team will begin their work here on Wednesday. Please begin to process this request as quickly as possible, and provide records as you find them. It is important for your search to be thorough because your records search staff may be called to court to testify that no records were omitted or withheld. The Agency policy, as stated by the Acting DCI, is that we will provide every assistance to this investigation. Thanks in advance for your patience and your help in this investigation.



Executive Assistant to the DDA

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Attachment: A/S

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